

07/ 2021

26 April 2021

Subject Notification on cancellation of venue and change a method of convening the 2021 Annual General Meeting of Shareholders to electronic meeting (E-AGM)

To The President

The Stock Exchange of Thailand

Enclosed 1. Guidelines for attending the AGM through Electronic Media (E-AGM) and appointment of proxy.  
2. Registration Form for attending the AGM through Electronic Media (E-AGM)

Reference is made to Board of Directors' Meeting No. 1/2021 of Unimit Engineering Public Company Limited (the "Company"), convened on 24 February 2021, which resolved to convene the 2021 Annual General Meeting of Shareholders on Wednesday, 28 April 2021 at 10.00 a.m. at Royal Jasmine Room, Jasmine Executive Suites Hotel, No.2 Soi Prasarnmitr (Sukhumvit 23), Sukhumvit Rd., Klongtoey-Nua, Wattana, Bangkok 10110.

Due to the situation of the outbreak of COVID-19, which began a new wave of outbreak, resulting from the growing in numbers of infected people in many provinces and tend to rapidly and continuously spreading as well as covering in wider range. The Government has asked for cooperation from the private sector to be cautious on organizing activities that would gather a large number of people in order to reduce the spread of COVID-19. The Company is deeply concerned the health and safety of all the shareholders including staffs who are involved in the organizing of the Meeting. The Company is ready to strictly comply with the measures of the government section in order to prevent and reduce the chance for spreading of COVID-19.

In this regard, the Board of Directors' Meeting No. 2/2021 of the Company, convened on 25 April 2021, resolved to approve the changing of a method of convening the Meeting to electronic meeting (E-AGM) in accordance with criteria specified in the laws on electronic meeting. The date of the Meeting is still the same date on Wednesday 28, April 2021 and the same agenda as details in the notice to the meeting which already been sent to the shareholders. The E-AGM will start on 10.00 hrs. If the shareholders intend to attend the E-AGM, the shareholders or proxies shall send the registration form for attending the AGM through Electronic Media (E-AGM), details in the attachment 2 and identification documents as details in the notice to the meeting to the Company within 27 April 2021 at Email: suphap@unimit.com. Once the

Company has verified the name of the shareholders at a record date on 12 March 2021, the Company shall send “Username” and “Password” for log in to the meeting control system for the E-AGM of Quidlab Co., Ltd., which is the meeting control system provider which has been certified by the Electronic Transactions Development Agency to the shareholders via the email that given to the Company. If the shareholders are inconvenient to attend the E-AGM, the shareholders can appoint the independent director of the Company to attend the E-AGM on their behalf. In this respect, the details and guidelines for attending the AGM through electronic media (E-AGM) are specified in attachment 1.

Please be informed accordingly,

Yours sincerely,

(Ms.Vilai Siripoonkiatikul)

Authorized Signature

## Guidelines for attending the AGM through Electronic Media (E-AGM) and the Appointment of Proxies

### 1. In case the shareholders attending the E-AGM by themselves

1.1 Please fill the registration form for the AGM through Electronic Media (E-AGM) attached to this guideline. Kindly fill email and your cell phone number clearly in order to be used for the meeting registration and attach identification document to confirm the attendance of E-AGM as follows:

- In the event that the shareholder is an ordinary person - a valid certified true copy of ID card, passport/ other official documents issued by government authority.
- In the event that the shareholder is a juristic person – please attach an executed version of the power of attorney or a proxy and supporting documents as per the detail in item “supporting documents for the appointment of proxy”.

Please submit the registration form for the AGM through Electronic Media (E-AGM) and such identification document to the Company within April 27, 2021 via the following channels:

- Email: [suphap@unimit.com](mailto:suphap@unimit.com) or
- Post: Unimit Engineering Public Company Limited, 109/92-95 Moo19 Soi Suksawat66, Bangpung Sub-District, Phrapradaeng District, Samutprakarn 10130.

1.2 When the Company receives document as per item 1.1 from you, the Company will proceed with inspecting document for confirming the meeting attendance. Once the inspected is completed, the Company will send username and password, together with Web Link for attending the E-AGM. Kindly refrain from giving your username and password provided for shareholder to other person. In the case your username and password are lost or you have not received it within April 27, 2021, please immediately contact the Company.

1.3 The Company will send details such as username and password to you and also send a manual for using the E-AGM system at the same time. Please read the manual thoroughly from the email that the Company sends to you. The system will be opened 120 minutes prior to the meeting in advance so that the shareholder can register for attending the meeting. However, the live broadcast will begin at 10.00 hrs.

1.4 For casting the vote during the E-AGM, a shareholder may cast his or her vote in each agenda to either approve, disapprove, or abstain from voting. For the shareholders who do not vote in any agenda, the system will automatically count your vote as “approve”.

1.5 If you have encounter with any technical problem in using the E-AGM system before or during the meeting, please contact Quid Lab Company Limited who will be the Company's service provider for the Company's E-AGM's meeting. The Company will specify a contact channel to Quidlab Company Limited in the email that the Company sends username and password to you.

**2 In case that a shareholder is unable to attend the meeting, he/she may authorize another person or the Company's independent director, to attend and vote on his/her behalf. The name of independent directors are as follows:**

- Mr.Pongsak Angsupun, Independent director
- Mr.Suchart Thammakitagkul, Independent director
- Mr. Natthaphon Lilawatthanun, Independent director
- Mr. Vinai Laohaprasit, Independent director

Address: Unimit Engineering Public Company Limited, 109/92-95 Moo19 SoiSuksawat66, Bangpung Sub-District, Phrapradaeng District, Samutprakarn 10130.

Please fill statement and sign in the proxy, as appeared in Enclosure 10 in the invitation letter and send the proxy together with supporting documents for the appointment of proxy (as specified below) to the Company within April 27, 2021 via the following channels:

- Email: [suphap@unimit.com](mailto:suphap@unimit.com) or
- Post: Unimit Engineering Public Company Limited, 109/92-95 Moo19 Soi Suksawat 66, Bangpung Sub-District, Phrapradaeng District, Samutprakarn 10130.

## **Supporting documents for the appointment of proxy**

### **Shareholder appoints a proxy**

- 1) A Proxy Form which is completely filled and signed by the proxy grantor and the proxy;
- 2) A copy of valid ID card or passport certified true copy by the proxy grantor; and
- 3) 3) A copy of valid ID card or passport certified true copy by the proxy.

### **Juristic person**

- 1) A Proxy Form which is completely filled and signed by such juristic person's authorized person and have such juristic person's company seal affixed (if any) of the proxy granter and signed by the proxy;
- 2) A certified true copy of the Affidavit or Certificate of Incorporation which is issued in the period of not exceeding 1 year prior the proxy grantor's shareholder meeting;
- 3) A copy of valid ID card or passport certified true copy by the proxy grantor; and
- 4) A copy of valid ID card or passport certified true copy by the proxy.

### **For the person who is not Thai citizen or is a foreign juristic person**

If the documents or evidence as per above is not in Thai or in English version, the shareholder must show translation of those documents in English which is certified true translation by the shareholder or such juristic person's authorized person (in the case of juristic person).

## **3 Channel for shareholder to send comment or questions related to business, industry and business operation of the Company or any relevant agenda to be considered in this E-AGM are as follows:**

- 3.1 During the E-AGM meeting, the shareholder attending the meeting can submit comment or questions during E-AGM system.
- 3.2 The shareholder can submit comments or question in advance to the Company prior to the meeting date via following channels:
  - Email: [suphap@unimit.com](mailto:suphap@unimit.com) or
  - Post: Unimit Engineering Public Company Limited, 109/92-95 Moo19 SoiSuksawat66, Bangpung Sub-District, Phrapradaeng District, Samutprakarn 10130.

## Registration form for attending the AGM through Electronic Media (E-AGM)

Written at \_\_\_\_\_

Date \_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

I/We \_\_\_\_\_ Nationality \_\_\_\_\_

Address \_\_\_\_\_ Road \_\_\_\_\_ Sub-district \_\_\_\_\_ District \_\_\_\_\_

\_\_\_\_\_ Province \_\_\_\_\_ Postal code \_\_\_\_\_ E-

mail \_\_\_\_\_ Tel \_\_\_\_\_ as a

shareholder of Frasers Property (Thailand) Public Company Limited (the "Company") holding a total number of \_\_\_\_\_ shares

I hereby confirm to attend the meeting and cast the votes in the 2021 Annual General Meeting of Shareholders on April 28, 2021 10.00 hrs. through Electronic Media (E-AGM). Please send a web link for attending the E-AGM, Username, and Password my/our email as follows.

Email \_\_\_\_\_

Sign \_\_\_\_\_ Shareholder

( )

Sign \_\_\_\_\_ Shareholder

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Important remark: Kindly send this registration form for attending the AGM through Electronic Media (E-AGM) which is completely filled and attached identification document for inspection in attending the EAGM to the Company within April 28, 2021 via the following channels:

- Email: [suphap@unimit.com](mailto:suphap@unimit.com) or
- Post: Unimit Engineering Public Company Limited, 109/92-95 Moo19 SoiSuksawat66, Bangpung Sub-District, Phrapradaeng District, Samutprakarn 10130.